



Chesapeake Region, Porsche Club of America
Request for Reimbursement Or Cash Advance

If you are seeking reimbursement for expenses, or a cash advance relating to a Chesapeake Region event, please provide the information listed below and forward the request with original attached receipts/proof of payment to:

Chesapeake Region Porsche Club of
America c/o Jessie Sanchez, Treasurer
Post Office Box 185
Jessup, Maryland 20794

Name _____ Telephone _____

Address _____ E-mail _____

City _____ Zip _____

Nature of expenditure: _____

(name of event or activity)

Date	Amount	Name of Vendor or Supplier	Explanation (use reverse side if necessary)
Total			

Reason for Cash Advance: _____

NOTE: When filling this form out on your computer, please "save as" the amended document by substituting your last name and date (mo-yr) for the "XXX" in this form's file name

For Treasurer's Use

Date Request Received _____

Date Check Mailed _____

Check Number _____